



PSO MEETING

Minutes

Monday, February 11, 2008

The following were present:

Kathy Gausselein, President

Renny Bagdady, Chair Hands On Science

Amy S. DiSanto, Treasurer

CALL TO ORDER – Kathy Gausselein, President

Mrs. Gausselein called the meeting to order at 7:43 p.m.

OPENING PRAYER AND WELCOME:

Mrs. Gausselein welcomed everyone, Amy S. DiSanto led the prayer.

APPROVAL OF MINUTES:

Motion: It was moved and seconded that the minutes of the Monday, January 14, 2008, PSO meeting be approved as written.

Motion carried unanimously.

PRINCIPAL'S REPORT – Sr. Carolyn Sieg, O.S.B.

Sr. Carolyn provided her report: “Thank you very much for your coordination and participation for Catholic Schools Week activities. The staff much enjoyed the clever expressions of appreciation and the variety of fun events. I am most grateful for the contributions to Adopt-A-Student. I have received and am continuing to receive varied expressions of sympathy on the death of my brother. Your support and concern are very helpful during this difficult time. I was very gratified to see the number of families that attended both the Internet Safety Meetings. I hope you found the information helpful. The Diocesan Winter Seminar I attended this week, facilitated by Fr. Richard Fragomeni, was a very uplifting, spiritual experience. A reminder that Sunday, February 17 is the Family Mass for 7th grade. Please attend if you are able and encourage others to do so.”

PRESIDENT'S COMMENTS – Kathy Gausselein

Mrs. Gausselein reported on Catholic Schools Week and thanked the volunteers. She has heard only positive feedback, the teachers' lunch was well-received and the week was very positive despite the weather, all went well. The musical event has been rescheduled to Tuesday, February 12 in the gym. The Auction was very nice, thanks to all of the chairs, they did a fabulous job and only positive feedback has been heard.

VICE PRESIDENT'S COMMENTS – Amy S. DiSanto for Lara Briggs

Mrs. Briggs provided her report: “Catholic Schools Week went well. There was positive feedback from the students, they all liked the flash lights. Elementary students seemed to miss wearing slippers as they saw all the older students in slippers. The teachers enjoyed their luncheon and gifts.”

SECRETARY'S REPORT – Amy S. DiSanto for Sue Littell

Mrs. Littell provided her report: "Copies of last year's orientation forms have been/are being sent to committee heads to review and revise. All revisions should be submitted back to me by March 7."

TREASURER'S REPORT – Amy S. DiSanto

Orientation

Some of the transferring of funds from registration has been done. Apparel and School Supplies totals are now accurately reflected in the system. There remains "closing out" of some fund listings to occur, *e.g.* Casino Night.

A new file has been created for the 2008-2009 school year which will make financial logging in the software much more logical.

Kris Kringle

A balance of \$496 after payment of reimbursements for this (and some of next year's) purchases remains.

Gift Wrap

The receipt of funds from internet sales has yet to occur so final distributions have yet to be made, but profit is at \$19k so far.

Auction 2008

Collections tally (roughly):

- Dad's fundraiser \$2,300
- Spirit fundraiser ~\$400 net
- Cash Raffle \$17,275
- Cash Donations \$1,042
- 7Bridges Cash Don. \$1,005
- Seating \$24,830
- Ad Book \$7,275
- 1st Grade Quilt \$1,985
- Auction cash txns \$17,300
- Auction cc txns \$107,400
- Out of Uniform \$3,530
- Flowers/Chocolate \$ 557

Current costs of the Auction are at \$52,800.

COMMITTEE REPORTS – Associate Board

Arts Alive – Eva Ricci

No report received.

Car Transportation – Lori Wyllly

No report received.

Hands-On Science – Renny Bagdady

Mrs. Bagdady reported that there will be a chromatography package on March 5th for the 5th grade class. There will be a purchase from the DuPage Children's Museum, either simple machines or energy, we will learn which one closer to May.

Family Concerns – Sue Carney, Laurie Krebs

Mrs. Krebs provided a report for the meeting: Mass cards were sent to “Joe Rose’s father (Jessica K2A and Daniel 4PA), Scott & Marika Yessa’s nephew in December (Shane 8B, Griffin 4A and Kianna K2F), Patty Coleman’s father in December (Brian 8C), Marilyn Reimer’s father in January (Nick 7C), Sr. Carolyn’s brother Tommy in January, Rich Gentz’s wife, Karen, in January (Nicole 4PP) and we provided two weeks of meals for them, and we are not providing any more meals for Tiffany McGraw at this time.”

Hospitality – Kris Vicsik

Ms. Vicsik provided a report for the meeting that there is nothing to report at this time.

Jr. High Coordinators – Julie Noonan, Margie Novotny, Sue Stahelin

No report received.

Mentoring – Carol Flynn

No report received.

Newsletter – Judy Lawlor

No report received. A question was asked about the next deadline. Mrs. Gaussein commented that the newsletter will be more of a scrapbook of photos versus news, since we have the Blog which serves as more of an up-to-date newsletter. We will try to publish two-to-three times per year.

Performing Arts – Kristin Christ, Sue Stahelin

No report received.

School Apparel and Spiritwear – Jenny Mosteller, Jennifer Veselik

No report received.

School Supplies – Cindy Patterson

Mrs. Patterson will be succeeded by Molly McKenzie. No report received.

REC Parents – Kathy Tumpane

Mrs. Tumpane provided a report for the meeting: “Just a big thank you to the rec parent coordinators for their help during CSW and with the auction items. The classroom/grade auction items turned out great and were a big success.”

\$CRIP – Lori Mandel, Donna Modaff

No report received.

COMMITTEE REPORTS – School Programs

Phone Tree – Anna O’Reilly

No report received. Mrs. Gaussein commented that it is working, 1,000 calls were added to our

account, only eight calls were not completed last time and three of those were due to families moving and not updating their number.

School Directory – Kim McCarter

Mrs. McCarter provided a report for the meeting that there is nothing to report at this time.

Pizza Party – Julie Noonan

Mrs. Gausselein said that there will not be a spring pizza party due to the Lenten season starting so early, per Fr. Tivy.

Teachers' Birthday Lunch – Liz Cheatham, Lucy Hitpas

No report received.

Teacher Year-End Luncheon – Lynn Sojka

Mrs. Sojka provided a report for the meeting: "I have a theme picked out for the End of Year Teacher Luncheon but was wondering if the recent snow day is going to change the last day of school and, therefore, the luncheon date." Mrs. Gausselein commented that most likely the End of Year Luncheon will remain held on Wednesday, June 4, but she will double-check.

Uniform Resale – Patricia Austgen

Mrs. Austgen provided a report for the meeting that the last Uniform Resale on January 19 made \$995.

Kris Kringle – Tracey Crescenzo, Marta Jurczykowski, Cece Kenney

No report received. Kelly Turner and Rasa McCarthy will succeed the current committee as chairs for next year.

Band Liaison – Cheryl Walsh

No report received. Mrs. DiSanto provided an update that there will be an evening Band Concert in our gym on Tuesday, May 20. The Jazz Band (composed of SJA students and other schools' students) will perform at the end.

Nominating Committee – N/A at this time.

Gift Wrap – Susan Lindquist

Mrs. Lindquist provided a report for the meeting: "We still have an internet profit check that we are expecting from Innisbrook. It is about \$3,000. Apparently, I missed paying our last invoice of twenty something dollars and they are holding the payment until it is received. I will get the invoice to Amy this week so we can get payment and finalize turning over the profits to Sr. Carolyn. Next year's coordinator, Mindy Etheridge, has been contacted by our Innisbrook rep, Cathie Hufford. I will pass all of my history from the event to Mindy and be available next year for any support she might need."

Dad's Golf –

No chair(s), no report.

Dinner Dance Auction –

Mrs. DiSanto explained that totals are still being tallied. Suggestions to modify the RSVP card and the Bid Slips, imposing a transaction fee on all credit charges, and better extending “invitations” to faculty will be conveyed to the new committee for next year. The date is looking to be February 7, 2009 but that has not been officially booked yet.

OLD BUSINESS – none

NEW BUSINESS – none

Visitors’ Comments

Mrs. Bagdady was kind enough to open a membership at Sam’s for St. Joan of Arc. None existed prior to this. The tax-exempt account allows for eight (8) signatories on the account and our account number will be provided upon request. Mrs. Bagdady also earned a \$25 gift card for the school, winning a drawing. Mrs. DiSanto is holding the card.

Mrs. DiSanto would like to have on the March 10th meeting Agenda the motion to no longer reimburse the tax amount on school purchases. SJA is a non-for-profit organization and is tax exempt. Tax exempt forms are readily available to take to the store when making purchases for the school. This is school money that shouldn’t be spent.

ADJOURNMENT

Motion: There being no other business to come before the committee, it was moved and seconded that the meeting be adjourned.

Motion carried unanimously and the meeting was adjourned at 8:15 p.m.

PSO MISSION STATEMENT

Parents enhancing the school experience for the students of St. Joan of Arc School by serving and supporting the administration, faculty and school families; by providing an example of Christ to the students so as to help them grow on their faith journey.